



May 9, 2014

Dear Parent/Guardian:

We are pleased to provide you with additional information concerning plans for this year's graduation. Graduation will be held on Wednesday, June 25th at 6:30 p.m. at Wm. G. Davis School. Graduating students are requested to be at the school at 6:00 p.m. Guests may also enter the building at this time through the front doors. The ceremony will continue until 8:00 p.m. Students and their families will then have an opportunity to socialize and take pictures following the ceremony. A dance will be held from 8:30 p.m. until 10:00 p.m. While there is no charge for tickets, we are asking for \$10.00 from each graduating student to cover the cost of the pizza, pop, and dance. This dance will be for **graduating students only**. **Parents are requested to make arrangements to collect their children at 10:00 p.m.**

Admittance to graduation is by **ticket only**. Tickets must be ordered in advance using the form below. There is a **maximum of four tickets per family**. There will be no charge for these tickets. Ticket order forms will be collected from Monday, May 12th to Friday, May 16th, by Mrs. Morwood. Because this is an important and formal ceremony it is recommended that ***babies and children under the age of 8 should not attend graduation. The guest tickets will be distributed with the final report cards on June 23rd.*** Graduating students do not require a ticket.

As with all formal events, rehearsal is critical to the smooth running of the event. Rehearsal will take place during the morning of Wednesday, June 25th, from 8:30 to 11:00a.m. **Students must attend the rehearsal to be eligible to participate in graduation.**

At this time we would like to ask parents if they would contribute squares, cookies and tarts etc. for our social time. Please choose baked goods that do not need refrigeration and which may be eaten without utensils. Please check off below if you can provide some baked treats.

Sincerely,

Staff of Wm. G. Davis

Permission Form and Ticket Requests for Graduation Ceremony

To be guaranteed tickets, please return this form and \$10.00 for the reception and dance on Monday, May 12th to Friday, May 16th to Mrs. Morwood (room 99)

_____ (Class 8-___) **will or will not** attend the Graduation ceremony on Wednesday, June 25th, 2014.
 (Student first and last name) (circle)

I will donate squares, cookies or tarts: ____yes ____no

Please check one	Number of tickets required
<input type="checkbox"/>	1
<input type="checkbox"/>	2
<input type="checkbox"/>	3
<input type="checkbox"/>	4

Parent/Guardian Signature



Waterloo Region
District School Board

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